Central Swimming NZ Executive and Coaches Meeting Sunday 15th of May 2011 – 10.00am

Present: Shona Hutt (Chair), Mark Dingle (Swimming Taranaki), Gary Martin (Enterprise HB), Bev Perry (HBPB), Noel Hardgrave-Booth (Greendale P), Tim Rogers (Waikato) Andrew Kennedy (Waikato), Henk Gruepink (Rotorua), Tim Jardine (Sun Devils HB), Bronwen Radford (BOP), Aimee Woodhead (Flyers, Stratford), Maryanne Roling (BOP), Mike Lee (NAQ), Sue Southgate (Taranaki), Aidan Withington (CHB), Kevin Glentworth, (Swimming Taranaki), Donna Bouzaid (Taranaki), Peter McCallum (Taupo)

Apologies Stu Woods, Keith Bone Tim Rogers / Bev Perry

The A – Stream Coaches attended the first part of the Executive meeting to discuss the coaching programme component of Central Swimming and to discuss the results and recommendations from the Coaching Summit. The Chair made the recommendation that the meeting be broken into two parts. The Coaching driven programme and then the Management programme of Central Swimming. All agreed to this procedure.

Introduction of Executive Members and Coaches in attendance. Stu Woods sends his apologies and is replaced by Andrew Kennedy for this meeting.

Sue Southgate gives a brief synopsis of the future Aquaknights programme. This programme was presented, in a brief power point prior to this meeting, that the Executive attended along with coaches from the Coaches Summit. A copy of the presentation and the full document with all the detail will be forwarded by Graham Smith to the Executive. Sue on behalf of the Coaches reported on other discussions.

Bullet Points of these are:

- At the conclusion of the Grand Prix Finale the Aquaknights camp will be held in Rotorua. Attendance at Camp is not an option it is a requirement to stay in programme. Clive does the logistics for the Camp.
- Proposed Aquaknight Team Trip overseas. There will be very clear standards required. Detail is in the Document. RDC will finalise the details and the country.
- Clive is looking to move on and believes it is now time that a RDC is employed on a fulltime basis bringing more professionalism and opportunities to lift all levels of swimming within our regions. More time, effort and input is required. Must have a skilled person to sell the product from the vision we have established. To raise the funding for this position is the Executive's job. It cannot come from regional funds. Where to when everyone leaves the summit is the Executive's decision. They can chose to leave as is or move forward and find the money to employ a new RDC. Clive has someone in mind and he will continue in a small role to help with the transition.
- Core business of the Executive is to run events i.e. Grand Prix, Summer Championships.
- The dates for the Summer Champs are $10^{th} 12^{th}$ February 2012 Waterworld Hamilton.

Debrief on 2011 Summer Champs:

Overall good feedback and meet ran smoothly with only a few bumps. Other points raised are:

- Hospitality for Coaches needs to be clarified. Access to coffee etc...
- Clearer explanation of A B C Finals and how it works regarding alternatives and scratchings. There are no alternatives published in programmes. Any late scratchings or no shows will incur a \$50 fine.
- Regional team points i.e. normal in heats and double in finals
- Results need to be displayed until the whistle for the next race
- Opening ceremony to be at the commencement of the meet Session One
- Rationale given for why C B A Finals. This is to build some hype leading into the A Final.
- HBPB wanted clarification of what regions do regarding Trophies etc previously allocated at individual Regional Summer Champs. Tarananki and BOP do not hold anything separate regarding Regional Championships they select their Regional trophy winners from the Central Swimming Results. No regional medals are issued. Waikato trailed a Trophy Meet from which they selected their winners. This meet was an opportunity for swimmers to race because they felt there was lack of opportunities to race at this time more then solely for selecting trophy winners. Attendance was down. They do not allocate regional medals. Taranaki BOP and Waikato hold a separate 12 and under Junior Championships with medals etc...
- Need to recognise those swimmers and coaches from within the Central Swimming at the Summer Championships for attaining National Selection at International Level
- The intention is to continue to hold all Central Swimming Summer Champs in Hamilton because of the 50m Indoor pool facility.
- Regional seating to be allocated and rotated each year.

Discussions on Grand Prix

- Too many scratchings last year
- Coaches must be more responsible and setting clear criteria to their swimmers about what events to swim. It is not about swimming everything
- Must swim the same event more then once to be selected for the Grand Prix
- Cut off dates must be adhered to

Grand Prix: Going to be held 8-9th October 2011.

Discussion regarding entry and withdrawals which were a problem last year.

Move that Swimmers have to swim in the same event twice, at a regional level, if they want to swim in the Grand Prix. Bronwen Radford /Mike Lee

AGREED

- * No exceptions.
- * Medical reasons no longer an excuse to pull out.
- * Grand Prix in Rotorua.
- * Kiwi Paka booked.

Aquaknight Camp Bronze and Up is being held straight after. Based on new schedule. Qualifying times previous season. If you don't come and partake in Camp then you don't go on any trips. Qualifying period is from the 1st of January that was on the schedule. Clive organizing the Camp.

Meeting continued with the Executive Members of the Central Swimming Board from 10.45am; Shona Hutt (Chair) Mark Dingle, Gary Martin, Bev Perry, Tim Roger, Andrew Kennedy, Bronwen Radford, Maryanne Roling, Donna Bouzaid, Kevin Glentworth

<u>Minutes of Last Meeting</u> 13 February 2011 were approved as a true and correct record Radford/Roling

Matters Arising – to be discussed as course of meeting.

Ratification of CSNZ Plan and Summit Reports Hutt/Bouzaid Agreed

Constitution Discussion

Funding not necessary should not need to be the reason to have a Constitution. Taranaki believes that we could apply collectively as four regions applying as individual funding but one person only applying on behalf of everybody. CSNZ works because we want to work together. May be a bit premature as HPBP only want to commit for 12 months. Maybe look at Memorandum of Understanding to obtain sponsorship.

Project Vanguard has been in progress for 2/3 years. Thinking there is something quicker in the pipeline. May be our super region idea could slip right into that. HoweverWe have to do what is good for our body.

Suggested that if the Incorporated Society was not want all regions wanted that a Charitable Trust would be sufficient to apply for funds.

CSNZ sits apart from the Regions. Ideally it does but it doesn't have to be made up with representatives from each Region. Entity of it's own to ensure Coaching/Swimmer pathways are coach driven. Regional boards need to be able to do their job at regional/club level without adding to their workload. Vital to still be working with Swim NZ. Maybe have a model rules but need a working document on how we operate.

Moved

Central Swimming NZ adopt the draft Constitution, as tabled (in principle) with a view to moving towards forming a Charitable Trust Radford/Bouzaid

Changes to the current Constitution document as follows:

Central Swimming Rules and Regulations

Take out the word Incorporated throughout the entire document. Take out New Zealand or NZ in all lines of CSNZ or Central Swimming New Zealand

- 1.12 CSNZ now to be Central Swimming
- 2.1 The name of organization is Central Swimming
- 4.1g Control money including borrowing, investing, and securing payment of such money.
- 4.1i Determine, raise, and receive money by donations, entry or usage charges, sponsorships, government funding, community funding or otherwise.
- 6.3 In order to receive or continue to receive membership entitlements, members must meet all requirements of membership set out in these Rules or as otherwise set by the Board.
- 9.5a To receive from the Board a Report and a financial review, Statement of Financial Position and Statement of Financial Position Performance from the preceding year.
- 9.10 A quorum for a General Meeting is obtained by the presence of those persons who are entitled to exercise half of the voting rights in Central Swimming *which must include at least one vote from each member Region*.
- 9.13c All Board Members have a vote. The Chair person shall have the casting vote in the case of equality of votes.
- 9.13g to be removed
- 9.13f. Proxy votes and Postal votes are permitted.
- 10.2 c A Coach Representative.
- 10.2d The Chair Person may be independently appointed by the Board.
- 10.3d In appointing any co-opted Board Member the Board may call for applications.
- 10.9 Where the removed Board Member in Rule 10.8 was a co-opted Board Member, the Board *may* appoint
- 11.1 31^{st} of May
- 11.2 Statements of financial position and financial performance shall be *subject to an independent financial review* submitted to the AGM.
- 13.2 This rule 13.2
- 15.2 If upon the winding up or dissolution of Central Swimming there remains after the satisfaction of all its debts and liabilities any property whatsoever, the property shall be distributed among the members of *equally between the current member regions*.

After thorough discussion was held and amendments have been made now with the new

Central Swimming Rules and Regulations.

Central Swimming adopt the Rules and Regulations (in principle) with the view to moving
towards a Charitable TrustRadford/BouzaidAGREED

Bank Account:Move that we open a Bank Account with ASB.Signatories to be Shona Hutt,Bev Perry and Stu Woods.Martin/RadfordAGREED

Summer Champs: Maryanne to consult with Waikato re Budget and Balance Sheet from this meet held last season. And to present a Budget for this years Summer Champs.

Grand Prix: Bronwen to send to Shona the Budget and Balance Sheets from last seasons Grand Prix. BOP to do budget for Grand Prix this year.

Each Region will be invoiced for \$1,000.00 for the running of the Grand Prix for this season.

Garry Martin moves that Bronwen Radford and Mark Dingle will make funding applications for pool hire and accommodation for the Grand Prix Swim Meet.

AGREED

Regional Reports:

Hawkes Bay Poverty Bay: As attached

General Business:

- 1) Move that Shona contact Clive to see if he is being paid by the Regions and follow up if not. Martin/Bouzaid AGREED
- 2) Move that Donna approach Clive as to his plans for the next 12 months and if he can give us a budget of his expenses to continue in his role.
- 3) We need to have a proposal to present to potential sponsors in order to help us move forward with a new Director of Coaching. Donna to liaise with Mark on this proposal.
- 4)In Committee:Martin/HuttAGREED

Move that what has been discussed shall remain the business of the Committee. Hutt/Martin AGREED

- 5) Move that we ask Lynelle Flynn to be the minute Secretary for these meetings. Hutt/Bouzaid AGREED
- 6) Deadline for the 1st of July for Mark and Donna to have completed their preliminary proposal document. Within that week the document will be distributed to all members via Shona. Phone call meeting at 7.30pm Thursday the 7th of July.
- 7) Mark Report from Vanguard. Opportunity for everybody to get on board and help with this. Lots of opportunity to assist with the change of Swimming in New Zealand. Next stage PV is another workshop. Best way to deliver the process of registrations.

Meeting closed. 1.20pm